



REPUBLIC OF THE PHILIPPINES
 PROVINCE OF PAMPANGA
MUNICIPALITY OF PORAC



Office of the Municipal Mayor

MEMORANDUM

No. 01 Series of 2020 (Covid19)

To: **ALL PUNONG BARANGAYS**
 Date: **March 18, 2020**
 From: **MAYOR JAIME V. CAPIL**
 Re: **Set-up of Community Kitchen**

In view of the enhanced community quarantine being implemented by the national government and the declaration of State of National Calamity, all barangays are mandated to set-up their **Community Kitchen** to service the needs for the preparation of hot meals to cater our indigent constituents that may be affected by this situation.

You may use your calamity fund for the purchase of cooking appliances, utensils, goods and supplies. On the other hand, the municipal government will augment necessary supplies in order for your respective barangays to sustain the said program. Lastly, please be reminded to strictly observe social distancing at all times.

We expect your full cooperation on this urgent matter.

JAIME V. CAPIL
 Municipal Mayor

SEAL OF GOOD LOCAL GOVERNANCE
 PAGKILALA SA KATAPATAN AT KAHUSAYAN NG PAMAHALAANG LOKAL

Seal of Good Local Governance
 Pagkilala sa Katapatan at Kahusayan ng Pamahalaang Lokal